

PRACTICUM/INTERNSHIP MEMORANDUM OF UNDERSTANDING

1. INTRODUCTION:

This Memorandum of Understanding ("MOU") is entered into as of..... [Date], by and between **The Child's Dignity**, a Kenyan education NGO dedicated to addressing child trauma through comprehensive training, research, and advocacy, hereinafter referred to as "**The Child's Dignity**," and[Student's Name], hereinafter referred to as "the Student."

The Child's Dignity's Training, Research, and Advocacy Program is designed to equip students with practical skills, knowledge, and experience in trauma-informed care. This program operates in partnership with partner organization's which include educational institutions, children's homes, homes for the elderly, mental health facilities, and correctional centers. Through these collaborations, The Child's Dignity provides a platform for students to apply their academic learning in real-world settings, contribute to impactful research, and advocate for the rights and well-being of children affected by trauma.

Our partners, who include educational institutions, care facilities, and various community organizations, play a critical role in ensuring that the training and research conducted by our students are grounded in best practices and address the specific needs of the communities we serve. This MOU outlines the terms and conditions under which the Student will participate in the internship program, ensuring a mutually beneficial relationship that advances both the Student's academic goals and The Child's Dignity's mission to create a trauma-informed community.

2. PURPOSE

This Memorandum of Understanding (MOU) establishes the terms and conditions under which[Student's Full Name], hereinafter referred to as "the Student," will participate in an internship program provided by The Child's Dignity, hereinafter referred to as "the Organization." The internship program is designed to support academic training, research and practical experience in community development, counseling psychology, child trauma, education, social work, law and public health.

3. OBJECTIVES

The primary objectives of this MOU are:

- a. To provide the Student with hands-on experience in their field of their training.
- b. To enhance the Student's understanding of trauma-informed practices within educational institutions, children homes, mental hospitals, homes of the elderly and correctional facilities.
- c. To contribute to the professional development of the Student, equipping them with the skills necessary to work effectively.
- d. To offer students opportunities to engage in research activities that contribute to the advancement and enhancement of child trauma-informed practices.

4. INTERNSHIP DETAILS

- a. **Duration:** The internship will commence on (Start Date) and conclude on[End Date].
- b. **Location:** The Student will be placed at one or more partner institutions (as detailed in the placement letter) of The Child's Dignity, including but not limited to educational institutions, children's homes, homes for the elderly, Mental Hospitals and Correctional Facilities.
- c. **Hours:** The Student is expected to work 8 hours per week or in accordance with the agreed schedule.
- d. **Supervision:** The Student will be supervised by....., who will provide guidance, support, and feedback throughout the internship.

5. STUDENT'S RESPONSIBILITIES

The Student agrees to:

- a. **Professional Conduct:** Adhere to the Students Code of Conduct provided by The Child's Dignity and maintain the highest standards of professionalism, ethics, and respect.
- b. **Attendance:** Maintain regular attendance and punctuality throughout the internship, notifying the supervisor of any absences or delays.
- c. **Confidentiality:** Adhere to non-disclosure agreement provided by The Child's Dignity.
- d. **Active Participation:** Engage actively in all assigned tasks, projects, and activities, contributing to the work of The Child's Dignity and its partner institutions.
- e. **Reporting:** Submit regular reports and a final report at the end of the internship, detailing the work performed, experiences gained, and learning outcomes.

6. ORGANIZATION'S RESPONSIBILITIES

The Child's Dignity agrees to:

- a. **Internship Placement:** Provide the Student with a meaningful internship placement that aligns with their academic background and career interests.
- b. **Supervision and Support:** In collaboration with the student's faculty, assign a qualified supervisor to the Student and provide the necessary support, resources, and guidance to ensure a successful internship experience.
- c. **Learning Opportunities:** Facilitate the Student's engagement in activities and projects that enhance their understanding of child trauma initiatives and related fields.
- d. **Evaluation:** Provide feedback on the Student's performance and complete any necessary evaluations required by the Student's educational institution.

7. TERMS AND CONDITIONS

- a. **Compensation:** This internship is unpaid. The Student will receive no stipend during the internship period.

- b. **Termination:** Either party may terminate this MOU with a 30 days' notice. The Organization reserves the right to terminate the internship immediately in the event of misconduct or breach of this MOU by the Student.
- c. **Health and Safety:** The Student agrees to adhere to all health and safety guidelines provided by The Child's Dignity and its partner institutions.

8. ACKNOWLEDGMENT

By signing below, the Student acknowledges that they have read, understood, and agree to abide by the terms and conditions set forth in this MOU.

9. SIGNATURES

For The Child's Dignity

Name: _____

Title: _____

Signature: _____

Date: _____

The Student

Name: _____

Educational Institution: _____

Signature: _____

Date

Witnessed By:
